

**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

MICHAEL A. DELANEY  
ATTORNEY GENERAL



ORVILLE B. "BUD" FITCH II  
DEPUTY ATTORNEY GENERAL

**TRUSTEES OF TRUST FUNDS**

**CEMETERY TRUSTEES**

**LIBRARY TRUSTEES**

All trustees of trust funds, cemetery trustees, library trustees, as well as mayors, selectmen, city/town managers, and/or any other interested state and/or municipal officials, are invited to attend our TWENTY-FIFTH Annual Seminar on Trust Fund Administration and Statutory Filing Requirements to be given by the Department of the Attorney General, Charitable Trusts Unit and the Department of Revenue Administration, Municipal Services Division, at the following times and places.

Due to the many requests we have received, please note there will be more time for the Trustees of Trust Funds sessions in Concord on June 7 and 9, 2010; on June 7th, the entire day is designed for new trustees and/or trustees who want to review the basics, the June 9, 2010 session is designed for experienced trustees and will deal with advanced trust administration and investment issues. In addition, we have moved to a larger room for Cemetery Trustees on June 3, 2010, so more trustees can attend. As always, we will have one day in the North Country where we will present a shortened version of the lectures for those trustees who can't travel to Concord.

*PLEASE NOTE: while beverage service is available during the seminars, food is not. Lunch is on your own!*

**Wednesday, May 26, 2010  
CEMETERY TRUSTEES SESSION  
8:30 a.m. - 10:15 a.m.  
Town and Country Motor Inn  
Shelburne, New Hampshire**

**Wednesday, May 26, 2010  
LIBRARY TRUSTEES SESSION  
10:30 a.m. - 12:00 p.m.  
Town and Country Motor Inn  
Shelburne, New Hampshire**

Wednesday, May 26, 2010  
**ALL TRUSTEES OF TRUST FUNDS SESSION**  
1:30 – 4:00 p.m.  
Town and Country Motor Inn  
Shelburne, New Hampshire

Thursday, June 3, 2010  
**CEMETERY TRUSTEES SESSION**  
Concord – 8:30 a.m. – 11:30 a.m.  
Holiday Inn  
172 North Main Street  
Concord, New Hampshire 03301

Thursday, June 3, 2010  
**LIBRARY TRUSTEES SESSION**  
Concord – 1:00 p.m. – 4:00 p.m.  
Holiday Inn  
172 North Main Street  
Concord, New Hampshire 03301

Monday, June 7, 2010  
**TRUSTEES OF TRUST FUNDS SESSION**  
\*\*\* - *New Trustees Session* - \*\*\*  
Concord – 8:30 a.m. – 4:00 p.m.  
Holiday Inn  
172 North Main Street  
Concord, New Hampshire 03301

Wednesday, June 9, 2010  
**TRUSTEES OF TRUST FUNDS SESSION**  
\*\*\* - *Advanced Trustees Session* - \*\*\*  
Concord - 1:00 p.m. - 4:00 p.m.  
Holiday Inn  
172 North Main Street  
Concord, New Hampshire 03301

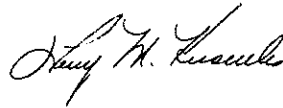
Please plan to arrive a little early to sign-in and receive your handouts. Sign-in is especially important for Library Trustees, who receive continuing education credits for attendance. My staff will be available approximately 30 minutes prior to the start of each seminar.

**PLEASE NOTE: DUE TO COST-SAVING REQUIREMENTS,  
extra copies of the Handbook and handouts will not be available at**

**the seminars UNLESS PRE-ORDERED (call, fax or email requests to Audrey at (603) 271-3591, fax (603) 223-6207 or email [audrey.blodgett@doj.nh.gov](mailto:audrey.blodgett@doj.nh.gov)). If ordered the day of the seminar, you will receive these documents on a CD from the office after the seminar.**

Please complete the RSVP form and return it to this office so that we may have a sufficient number of handouts available at each location. ***This is especially important as we need an accurate count for the hotels.*** You may also register via the Internet at the e-mail address listed on the RSVP form. If you register electronically please be sure to provide all the information requested on the printed RSVP form (which session(s) you will be attending, number of attendees, etc.). The Concord sessions fill up quickly -- please be advised that seating in the hotel conference room is limited and the demand high so please request the number of seats that you are sure you will need. It has been necessary to close registration a week or so prior to the seminars because of demand -- be sure you register early!

Directions to the various locations are enclosed. We look forward to seeing you at our sessions.



Terry M. Knowles, Assistant Director  
Charitable Trusts Unit  
(603) 271-3591

TMK:ab  
Enclosure

Please Note

If you require any special accommodation due to a disability please notify this office as soon as possible so that appropriate arrangements can be made.

**NOTICE:** In case of inclement weather, we will announce cancellations on radio stations WOKQ 97.5 and WKXL 1450, on our website at **[www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)** or you may telephone our office for further information.

**DIRECTIONS:**

**SHELBURNE**

From I-93:

Past Franconia Notch, NH to exit 35, follow Route 3 to Twin Mountain, NH and Route 115 to Jefferson, NH, then Route 2 East to Shelburne

Directions are also available from the Town and Country Motor Inn's website, [www.townandcountryinn.com](http://www.townandcountryinn.com)

**CONCORD**

From Route 93 take Exit 14 (intersects with Loudon Road). At the end of the exit turn towards Downtown Concord (93S, turn right, 93N, turn left). You'll see the Holiday Inn on your right. Additional parking is available in a parking lot on Storrs Street in back of the hotel.

From Route 393, go to end of highway, take left at lights, Holiday Inn is approximately 1/4 mile on your left. Turn left just before the Holiday Inn onto Storrs Street so that you can enter the parking lot from the back (there's a median strip in front of the Inn that prevents a left-hand turn into the main entrance of the parking lot) (additional parking in parking lot across Storrs Street in back of the hotel).

**RSVP FORM**

Registration is necessary to assure adequate space and number of handouts

**TO:** Office of the Attorney General  
Charitable Trusts Unit  
33 Capitol Street  
Concord, NH 03301-6397

**FAX:** (603) 223-6207

**E-MAIL:** [audrey.blodgett@doj.nh.gov](mailto:audrey.blodgett@doj.nh.gov)

(NOTE: You may register via the Internet at this e-mail address;  
please provide the same information requested on this form)

**FROM:** Town/City of: \_\_\_\_\_

The following numbers of trustees/municipal officials/others will attend the seminar to be held on **(please fill in the number of people attending on the appropriate line):**

\_\_\_\_\_ Wednesday, May 26, 2010, Shelburne, NH  
*(Cemetery Trustees Session)*

\_\_\_\_\_ Wednesday, May 26, 2010, Shelburne, NH  
*(Library Trustees Session)*

\_\_\_\_\_ Wednesday, May 26, 2010, Shelburne, NH  
*(All Trustees of Trust Funds Session)*

\_\_\_\_\_ Thursday, June 3, 2010, Concord, NH  
*(Cemetery Trustees Session)*

\_\_\_\_\_ Thursday, June 3, 2010, Concord, NH  
*(Library Trustees Session)*

\_\_\_\_\_ Monday, June 7, 2010, Concord, NH  
*(Trustees of Trust Funds Session for new trustees)*

\_\_\_\_\_ Wednesday, June 9, 2010, Concord, NH  
*(Trustees of Trust Funds Session for advanced trustees)*

Please return this form as soon as possible for the session(s) you will be attending